



Edmonton Pride Festival Society
AGENDA and MINUTES
Board of Directors Meeting
September 11, 2018

LOCATION: 16745 111 Ave NW

TIME: 6:30 PM - 8:30 PM

CHAIR(S): Clayton Hitchcock

| Item Number | Item | Presenter | Minutes |
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| 1 | Call to Order | Chair | Meeting called to order at 6:30pm |
| 2 | Attendance | Secretary | EPFS BOARD Clayton Hitchcock, Dana Marsh, Kay Donaldson, Nicholas Diaz, Susan Oliver, David Friedland, Gregory Toogood REGRETS n/a STAFF Angela Bennett |
| 3 | Agenda | Chair | 1. Additions to the Agenda |

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| | | | <p>2. Approval of the Agenda</p> <p>a. <i>David moves to approve the agenda. Nick seconds the motion. Motion passes unanimously.</i></p> |
| 4 | Consent Agenda | Chair | <p>1. Approval of the Minutes from prior Board Meetings:</p> <p>a. Minutes from August 7, 2018.</p> <p>2. Reminders:</p> <p>a. Submission of each director's monthly volunteer hours.</p> <p>b. Committee memberships</p> <p>c. Board motion tracker 2017-2018</p> <p>d. Board action item tracker 2017-2018</p> <p>e. Parking Lot</p> <p>3. Reports</p> <p>a. N/A</p> <p>4. Approval of consent agenda</p> <p>a. <i>Susan moves to approve the consent agenda. Gregory seconds. Motion passes unanimously.</i></p> |
| 5 | Opening Statements | Chair | <p style="text-align: center;">LAND ACKNOWLEDGEMENT</p> <p style="text-align: center;"><i>We acknowledge that we are gathered here on Treaty 6 territory, the traditional meeting grounds and home for First Nations and Metis people.</i></p> <p style="text-align: center;">VISION</p> <p style="text-align: center;"><i>A world proud of its LGBTQ2S+ communities.</i></p> <p style="text-align: center;">MISSION</p> <p style="text-align: center;"><i>The Edmonton Pride Festival Society unifies, educates, and celebrates the gender and sexual diversity within our Capital region through a sustainable annual festival and year-round community outreach.</i></p> |
| 6 | Old Business | Chair | <p>1. Update on nom-com (Clayton, Dana) - Verbal report</p> <p>a. <i>Interviews are currently in process and slate will be completed by the end of September. The slate will need board approval and will be then sent out to membership.</i></p> <p>2. Select date for budget review (Susan)</p> |

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| | | | <p>a. Budget review will occur on Sunday, October 14 @ 10am.</p> |
| 7 | New Business | Chair | <p><u>Operational Items:</u></p> <ol style="list-style-type: none"> 1. Archiving / cleaning up Drive (Nick) <ol style="list-style-type: none"> a. Folders are numbered by functionality. b. Leave Society & Operations, and Archive Board & Board Committees, then take out what we need for next year and manually create folders. c. Sharing settings may need to be cleaned up. d. Committee chairs should clean up their committee folders by the October meeting. 2. Motion to allocate budget for InterPride (Dana) <ol style="list-style-type: none"> a. Dana moves that the EPFS pay for the registration fee for four interested Board members plus one staff member to attend InterPride 2018. David seconds the motion. Motion passes unanimously. 3. 2018 AGM <ol style="list-style-type: none"> a. Who is preparing the materials for the AGM? What needs to be sent out by the 21 day deadline? What can be shared at meeting rather than ahead of time? b. Location - Telus office is not an accessible space, so alternate spaces should be looked into c. Do we need anything to be purchased or coordinated for the meeting and board orientation (list to Ang by Oct 16 for AGM and Nov 8 for Orientation) d. Items Nick will collect to send out to membership: <ol style="list-style-type: none"> i. Agenda <ol style="list-style-type: none"> 1. Financials (to be available at meeting) 2. Appointment of auditors will be an agenda item ii. Bylaw amendments iii. Board of Directors slate for nomination e. Angela will prepare printed material & float <ol style="list-style-type: none"> i. Annual report ii. Voting ballots iii. A few copies of the financial statements iv. A few copies of the agenda f. Angela to check availability of Strathcona, and David to look into other community halls for the AGM. Ideal budget <\$300. g. Nick to reconcile membership list with Angela's list, and will contact all members whose memberships are expiring. 4. Outstanding Interpretation Invoice (Ang - verbal report) <ol style="list-style-type: none"> a. Interpreters were hired for key events, and an additional invoice was received later from a person who did interpretation for a volunteer. |

b. Dana moves that the outstanding interpretation invoice is paid. Nick seconds the motion. Motion passes 6 in favour, 1 against.

5. Grey Cup (Ang)

a. Getting the desired turnout in that space will be a challenge.

b. Clayton moves that the EPFS move forward with the Grey Cup event as per the Business Case. David seconds. Motion fails (3 for, 3 against, 1 abstention).

c. Clayton moves that EPFS approaches the Grey Cup committee to partner with us to plan an event in a smaller and LGBTQ2S+-friendly space. David seconds. Motion fails (2 for, 4 against, 1 abstention).

6. Office Updates (Ang)

a. Gregory moves to allocate up to \$3000 for office furniture and signage. Nick seconds. Motion passes unanimously.

7. HIV Walk (Ang - verbal report)

a. HIV walk happens on September 22 at 5pm.

8. Community Engagement (Kay)

a. Community Engagement Meeting on August 14: Discussion/brief reflection on how everyone felt the meeting went

i. 102 people registered. 63 of those attended, plus 7 who did not register in advance. 18 people registered to speak and about 13 people spoke.

ii. In future, we should have 2 people taking minutes for larger events.

b. Community Engagement Meeting Summary: Discussion on document Engagement Summary

c. CEC Community Member Applications

i. Applications will remain open until September 30.

d. Community Engagement Process: Website & Review of Board responsibilities

i. Slide deck will be shared on our website.

Governance Items

1. Bylaw revisions/review (Nick)

a. Financial review phrasing will be corrected to "financial audit".

b. Fix typo in board term length.

2. 2018 Northlands Grant Funds

a. Discuss and decide use of funds - same model as 2017 or changes to direct towards INTERSECTIONS conference.

b. Susan will include this as part of the budget meeting.

3. Does the board want an October meeting before the AGM?

a. October items will be looped in with the budget review on the 14th.

4. Update on Police Act engagement process (Kay)

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| | | | <p><i>a. Kay will be participating, and recommended additional groups to be included as stakeholders in the engagement process.</i></p> <p>5. Update on orientation (Dana & David)</p> <p><i>a. No formal report, but draft of deck is available here: Draft of Orientation Deck</i></p> <p><i>b. Please use comments to advise on edits and additions. Formatting and re-ordering of slides will be done once content is finalized.</i></p> <p><i>c. Dates to be confirmed with our incoming board members.</i></p> <p>6. Election of 2nd co-chair</p> <p><i>a. Gregory resigns as co-chair.</i></p> <p><i>b. Clayton nominates Susan as co-chair. Susan accepts the nomination. Susan is accepted as Co-Chair by acclamation.</i></p> |
| 8 | In-Camera | Chair | In-camera at 9:42pm. Out of in-camera at 9:47pm. |
| 9 | Adjournment | Chair | Meeting adjourned at 9:47pm. |

