



Edmonton Pride Festival Society

MINUTES

Board of Directors Orientation

November 1st, 2018

LOCATION: 10437 83 Ave NW

TIME: 6:30 PM - 8:30 PM

CHAIR(S): Clayton Hitchcock and Susan Oliver

MINUTES TAKEN BY: Clayton Hitchcock

MINUTES APPROVED: November 19, 2018

Item Number	Item	Presenter	Minutes
1	Call to Order	Chair	While not a formal Board Meeting, at orientation nominations and votes were made in regards to the committees of the EPFS. This will serve as a record of those decisions.
2	Attendance	Secretary	<p>EPFS BOARD Ashvin Singh, Boyd Whiskeyjack, Clayton Hitchcock, Dana Marsh, David Friedland, Kay Donaldson, Susan Oliver</p> <p>REGRETS Gregory Toogood, Scott Steele</p> <p>STAFF none</p>
3	New Business	Chair	<p><u>Committee Chair Nominations and sitting board members:</u></p> <p>1. Community Engagement Committee</p> <ul style="list-style-type: none"> a. This committee will have, per its Terms of Reference, 1 board co-chair, 1 community co-chair, 3 other board members, and multiple community members b. Dana nominates Kay to co-chair of committee. David seconds. Kay accepts nomination. c. No other nominations.

			<ul style="list-style-type: none"> d. Kay is acclaimed to co-chair of the committee. e. Scott, Boyd, and Dana will fill board positions on committee. Co-chairs, while ex-officio members, will not have a vote on committee as long as the four positions are filled. <p>2. Governance and Policy Committee</p> <ul style="list-style-type: none"> a. Responsible for creation and maintenance of policies, procedures, and bylaws of the EPFS. Committee will contain both board and community members. b. Dana nominates Ashvin to chair the committee. Boyd seconds. Ashvin accepts nomination. c. No other nominations. d. Ashvin is acclaimed to chair of the committee. e. Dana and Boyd will sit on committee. Two community members have expressed interest in sitting on committee. <p>3. Parade Selection Criteria Review Committee</p> <ul style="list-style-type: none"> a. This committee will operate until December board meeting. They will be responsible for reviewing and updating selection criteria and application forms for the Edmonton Pride Parade. Changes will be submitted to the board at the December board meeting and will be voted on before forms being updated. b. Clay nominates Boyd to chair the committee. David seconds. Boyd accepts nomination. c. No other nominations. d. Boyd is acclaimed to chair of the committee. e. David and Clay will sit on the committee. <p>4. Hiring Committee</p> <ul style="list-style-type: none"> a. For board review of job descriptions and hiring practices. Struck by co-chairs due to the resignation of our Executive Director, Angela, on November 1st, effective Nov 23rd 2018. b. Clay will chair the committee. c. David, Ashvin, and Dana will sit on the committee. Kay would like to consult with committee as it pertains to Community Engagement. <p>5. Audit Committee</p> <ul style="list-style-type: none"> a. Responsible for the continual auditing of financial and policy practices throughout the year to ensure the EPFS is following its bylaws. b. Ashvin nominates David. Clay seconds. David accepts nomination. c. No other nominations.
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			d. David is acclaimed to chair of the committee.
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