



# Edmonton Pride Festival Society

## AGENDA and MINUTES

### Board of Directors Meeting

### December 10, 2018

**LOCATION:** 10437 83 Ave NW

**TIME:** 6:30 PM - 8:30 PM

**CHAIR(S):** Clayton Hitchcock

**MINUTES TAKEN BY:** Dana Marsh

**MINUTES APPROVED:** January 14, 2019

#	Item	Minutes
1	Call to Order	Meeting called to order at 6:34pm.
2	Attendance	<p><b>EPFS BOARD</b> Ashvin Singh, Boyd Whiskeyjack, Clayton Hitchcock, Dana Marsh, David Friedland, Kay Donaldson, Scott Steele</p> <p><b>REGRETS</b> Susan Oliver</p> <p><b>STAFF</b> n/a</p>
3	Agenda	<p><b>1. Additions to the Agenda</b> <i>a. n/a</i></p> <p><b>2. Approval of the Agenda</b> <i>a. David moves to approve the agenda. Scott seconds. Motion passes unanimously.</i></p>
4	Consent Agenda	<p><b>1. Approval of the Minutes from prior Board Meetings:</b> <i>a. Minutes from Nov 19, 2018</i></p> <p><b>2. Reminders:</b> <i>a. Submission of each director's monthly volunteer hours.</i> <i>b. Committee memberships</i> <i>c. Board motion tracker</i></p>

		<p><b>3. Reports</b></p> <ul style="list-style-type: none"> <li>a. Staff Report</li> <li>b. Grey Cup Profit/Loss <ul style="list-style-type: none"> <li>i. <i>Kaylene and Susan are working with Grey Cup to reconcile the loss we incurred with this event.</i></li> </ul> </li> <li>c. Resignation of Gregory Toogood from the board. <ul style="list-style-type: none"> <li>i. <i>For health reasons, Gregory has submitted his resignation from the board. All accesses and accounts have been suspended.</i></li> </ul> </li> </ul> <p><b>4. Approval of consent agenda</b></p> <ul style="list-style-type: none"> <li>a. <i>David moves to approve the consent agenda. Ashvin seconds. Motion passes unanimously.</i></li> </ul>
5	Vision & Mission Statements	<p style="text-align: center;"><b>LAND ACKNOWLEDGEMENT</b></p> <p style="text-align: center;"><i>We acknowledge that we are gathered here on Treaty 6 territory, the traditional meeting grounds and home for First Nations and Metis people.</i></p> <p style="text-align: center;"><b>VISION</b></p> <p style="text-align: center;"><i>A world proud of its LGBTQ2S+ communities.</i></p> <p style="text-align: center;"><b>MISSION</b></p> <p style="text-align: center;"><i>The Edmonton Pride Festival Society unifies, educates, and celebrates the gender and sexual diversity within our Capital region through a sustainable annual festival and year-round community outreach.</i></p>
6	Old Business	<p><b>1. PARKING LOT / ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>a. <i>Kay to email Board when Communication Plan updates are complete.</i></li> <li>b. <i>Kay to prepare social media announcement about Angela's departure.</i></li> <li>c. <i>David will draft a letter to stakeholders re: Angela's departure.</i></li> <li>d. <i>Kay to recommend updates to Community Engagement Committee Terms of Reference.</i></li> <li>e. <i>Kay to update Officer Description document for the new position of Community Engagement Officer, which will then come to the Board for approval.</i></li> <li>f. <i>Susan to confirm date for anti-oppression training.</i></li> </ul> <p><b>2. Community Engagement Update</b> (Kay)</p> <ul style="list-style-type: none"> <li>a. <i>First committee meeting has been held.</i></li> <li>b. <i>Next committee meeting will focus on timeline and next steps.</i></li> </ul> <p><b>3. Update on Police Act Review</b> (Kay)</p> <ul style="list-style-type: none"> <li>a. <i>Next meetings:</i> <ul style="list-style-type: none"> <li>i. <i>January 15th (Roles &amp; Responsibilities)</i></li> <li>ii. <i>February 5th</i></li> <li>iii. <i>February 26th</i></li> </ul> </li> </ul>

		<p>b. <i>ACTION: Board to review documents on Google Drive and pass on questions/recommendations to Kay.</i></p>
7	New Business	<p><b><u>Operational Items:</u></b></p> <p><b>1. Update on Parade Application</b> (Boyd)</p> <p>a. <i>ACTION: Boyd to provide report via email by Dec 20th.</i></p> <p><b>2. Update on Hiring Process</b> (Clay)</p> <p>a. <i>Clayton will be setting up a meeting with a candidate for the interim Executive Director position.</i></p> <p>b. <i>ACTION: Committee to draft up job descriptions by early January.</i></p> <p><b>3. Update on Theme Selection</b> (Clay?)</p> <p>a. <i>Report: Theme Survey</i></p> <p>b. <i>“Building Bridges from Stonewalls” is the theme for 2019 with 53% of 458 votes.</i></p> <p>c. <i>ACTION: Clayton will work with graphic designer and share with the Board for review.</i></p> <p><b><u>Governance Items</u></b></p> <p><b>4. Role of Executive Committee</b></p> <p>a. <i>Reference Bylaw 4.05 for discussion.</i></p> <p>b. <i>Currently, the Executive is managing Operational items.</i></p> <p>c. <i>Executive to report to Board on discussions and recommendations.</i></p> <p><b>5. Report on Nov 26 exec meeting</b></p> <p>a. <i>ACTION: Dana to upload minutes.</i></p>
8	In-Camera	<p>In-camera at 7:31pm. Out of in-camera at 7:49pm.</p>
9	Adjournment	<p>Meeting adjourned at 7:49pm.</p>